Republic of the Philippines OVERSEAS WORKERS WELFARE ADMINISTRATION OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City Tel# 833-0113 Telefax# 833-1010

P.R. No. 2024-02-0020 DATE: 26-Feb-24

| | REQUEST FOR QU | OTATION / | PROPOSAL | | | | |
|---|--|--|---|---------------------|---|-----------------------------------|-------------------------------|
| COMPAN | Y NAME: | | | | | | |
| ADDRESS | OF COMPANY: | | | | | | |
| To whom i | t may concern: | | | | | | |
| of delivery Administra | quote your lowest price/s (taxes included) on the lot or item/s be and submit your quotation using your company letterhead or this tion, Third Floor OWWA Center Building, 7th Street corner, FB Haaran Gabrielle F, Pizarra Supply Officer | form duly | signed by yo | our off ater tha | icial represen an <u>04 March</u> ngr. GERARI | tative to Oversea | s Workers Welfar |
| | TITLE/NAME: Proposal for One (1) Lot - Supply of Labor and weekly from March 2024 to December 2024 | Materials 1 | or the applic | cation | of PEST | DEALER'S/SU | PPLIER'S OFFER |
| ITEM NO. | SPECIFICATIONS | QTY | UNIT | BU | | | TOTAL COST (Vat inclusive) |
| 1. | Supply of Labor and Materials for the application of PEST CONTROL weekly from March 2024 to December 2024, for the following area/location: | 1 | lot | P | 242,000.00 | | |
| | OWWA Main Building, Pasay City | | | | | | |
| | BFO DevCen Intramuros, Manila | | | | | | |
| | Malibay warehouse, Pasay City | | | | | | |
| | (Please see attached Technical Specifications) | | | _ | | | |
| | | | | | | | |
| | Additional Documentary Requirements must be submitted upon submission of offer: | | | | | | |
| | PhilGEPS Certificate or PhilGEPS Registration Number | | | | | | |
| | 2. Mayor's / Business Permit | | | | | | |
| | 3. Income / Business Tax Return | | | | | | |
| | Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award. | | | | | | |
| | Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwis.gov.ph | | | | | | |
| Entries r Bidders Bidders | CONDITIONS must be typewritten / if handwritten, it must be clear and legible; must submit certificate of PHILGEPS Registration; must submit necessary business permits (SEC, LGU, DTI, CDA, etc.); ation can be submitted through the following means: a) in a SEALED EN g: Bidder's Company Name PHILGEPS Reference No. Project Title/Name PR No. elivered must have warranties for unit replacements, parts, labor or othe prices must be inclusive of taxes and shall not exceed the Approved Bud il/Quotation submitted without signature of the authorized signatory shall lifel modifications submitted beyond the scheduled deadline shall not be oted/ submitted on the deadline shall be considered as final and unalter non-discretionary/non-discriminatory selection criteria as tie-breaking me nsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005; WWA reserves the right to accept or reject any bid, to annul the bidding p ne affected bidder or bidders. | r services; lget for the C not be acce; e considered able; thod in case | Contract (ABC) pted; ; of two or mor | ; e bidde | ers determined | and declared as th | e Lowest Calculated |
| | XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | OXXXXXXXXX | XXXXXXXXXXX | OXXXX | OXXXXXXXXXXXXX | OXXXXXXXXXXXXXXXXX | OXX |
| | DELIVERY: upon confirmation of NTP/Contract | | | | | | |
| | TERMS OF PAYMENT: Monthly Billing | | | | | | |
| | PRICE VALIDITY: 60 days from date of quotation/proposal | | | | | | |
| | | | | | | Company Name | |
| | | | | - | Print Name | and Signature o Representative | |
| | | | | | | Designation | |

Company Tel./Fax/Mobile No.

Date

TECHNICAL SPECIFICATION AND REQUIREMENTS

| Project Title | Supply of Labor and Materials for the application of Pest Control weekly from 01 March to 31 December 2024 | | | | | |
|--|--|--|--|--|--|--|
| I. Area/Location: | OWWA Main Building, Pasay City BFO, DevCen, Intramuros, Manila Malibay Warehouse, Pasay City | | | | | |
| II. Specifications for the Supply of Labor and Materials | The CONTRACTOR agrees to perform all the necessary services of the extermination and control of disease transmitting and destructive pests such as cockroaches, ants, mosquitos and rodents through the use of modern and pesticides duly approved by the Food and Drugs Administration (FDA); | | | | | |
| | The CONTRACTOR shall provide at least two (2) reliable pest control technicians for the General Pest Control Services; | | | | | |
| | The CONTRACTOR's General Pest Control Services under this contract shall include the following: | | | | | |
| | 3.1 Residual surface spraying, weekly 3.2 Gel Baiting, for sever cockroach infestation twice a month 3.3 Rat Abatement, twice a month such as mouse traps, etc. 3.4 Building Disinfection as needed and when necessary. | | | | | |
| | The CONTRACTOR shall provide and supply all chemicals, equipment's and competent manpower needed to perform and satisfy services stipulated above. | | | | | |
| | The CONTRACTOR hereby guarantees that it shall only use safe and effective formulation approved by the Food and Drugs Administration (FDA) and shall assign and guarantee competent, honest service technicians to undertake the required services to assure the proper application and treatment; | | | | | |
| | The CONTRACTOR further agrees to abide by the existing health and safety, environmental and quality procedures as being implemented by the CLIENT; | | | | | |
| | 5.1 Ensuring proper disposal of wastes generated in conducting general pest control services with paramount concern in minimizing and eradicating its effect on our environment. 5.2 Ensuring that technical person who will conduct regular general pest control services will be in proper company uniform and shall use protective gears in the performance of their function. 5.3 Ensuring that during general pest control services the CONTRACTOR shall provide a service report to EGSD within 24 hours from the time of completion of service. | | | | | |

- 5.4 The CONTRACTOR commits itself to give technical support within twenty-four (24) hours for special general pest control treatment request by the CLIENTS
- The parties here to agree that the personnel of the CONTRACTOR may be subjected to on-the-spot search inspection by the CLIENT's security guards on duty whenever entering and/or leaving the premises;
- 7. The **CLIENT**, on the other hand, before the **CONTRACTOR** renders general pest control services should do the following:
 - 7.1 To cover all equipment's (especially computers) and aquariums.
 - 7.2 Smoke detectors should be temporarily disconnected.
 - 7.3. Remove all food stuffs and cover food utensils.
 - 7.4. Smoking is prohibited.
 - 7.5. No employees are allowed to enter the area during the treatment except the one designated by the CLIENT to assist the CONTRACTOR.
 - 7.6 To secure work permit at least one day before the render general pest control services.
- 8. The **CLIENT**, after each general pest control services should do the following:
 - 8.1. Clean, with detergent soap and water all kitchen wares and utensils.
 - 8.2. If possible, no food should be stored on employee's tables so as not attract rodents stay inside the **CLIENT's** premises.

III. Approved Budget for the Contract

The Approved Budget for the Contract is **TWO HUNDRED FORTY-TWO THOUSAND pesos (Php242,000.00)** from MOOE for the Repair and Maintenance
– GAA 2024 Budget.

Prepared By:

JUAN M. PARCO JR. Officer-in-Charge